



Medication in School

Managed by:	Cross-site Medical Coordinator	Date: 12/2022
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Last reviewed on:	12/2022
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Next review by:	07/2023
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Medication in School

In December 2015, the government issued some new guidance on supporting students with medical conditions.

Giving consent for school to hold and administer medication to your son/daughter

From time to time your child may need to receive medication in school. Where possible we ask you to ensure doses are given outside of school hours, however, if it is essential that a dose is given within the school day please note that:

- Medication received by the school must be in its original packaging as dispensed by the pharmacy with the dispensing label clearly visible, or as it has been purchased in the case of Over the Counter medication.
- A correctly completed Parent / Carer Medication Consent Form should accompany the medication unless it is a long term, regular prescription for which an up-to-date Medication Consent Form is already held.

We would be grateful if you could complete the relevant consent forms (pages 3 & 4 of this document) as without these we cannot store your son/daughter's medication in school. You can give the form to your daughter/son to bring in with the medication, you can return the form in person or complete the form in school – whichever is the most convenient.

Asthma – Emergency Salbutamol Inhaler

In another recent change, schools are now allowed to keep emergency salbutamol inhalers in school. However, they can only be used by students for whom we have written parental consent. If your son/daughter has been prescribed an inhaler and you would like them to have access to a school inhaler in event of theirs being lost or empty, please put this in writing for the attention of M Yates – Medical Coordinator.

If you wish to discuss your son/daughter's medical needs, please do not hesitate to contact me, Margaret Yates, by email, phone or drop into school.

Margaret Yates

Cross-site Medical Coordinator

MargaretYates@silverwood.wilts.sch.uk

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Building Community, Inspiring Learning
Executive Headteacher – Mr Sean McKeown

ADMINISTRATION OF MEDICATION IN SCHOOL

PARENTAL / GUARDIAN CONSENT FORM – STRICTLY CONFIDENTIAL

The school will not administer to your child any medication unless this form is fully completed by someone with parental responsibility. The school will only administer medication that is sent in by the parent / guardian, which is in its original box / container as dispensed by the pharmacy.

Name of child

Date of birth

Tutor Group

Medical condition or illness

Medicine

Name of medicine
(as described on the container)

Expiry date

Dose to be administered

Time

Special precautions/other instructions

Are there any side effects that the school/setting needs to know about?

Is your child able to self administer?

How long will your child take this medication for

Contact Details

Name

Daytime telephone no.

Relationship to child

Address

Permission Valid Academic Year September 2022 – July 2023 only
P.T.O.

I understand that I must deliver the medicine personally to the adult bringing my child to school and they will hand it in to the school office. I accept the school are under no obligation to undertake this task.

I understand that the School staff will only be able to administer the medication for the medical condition stated above.

The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to school staff administering medicine in accordance with the school policy. I will inform the school immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped.

Signature(s)

Date